

**PROCEDURES TO OBTAIN PERMITS
FOR EXCAVATION AND/OR CONSTRUCTION OF
SIDEWALK, DRIVEPAD, AND CURB & GUTTER**

As required by City Ordinance, anyone working in the City right-of-way is required to obtain a permit.

1. To perform concrete work, Contractor must have and provide a copy of a State License GA-01, GA-02, GA-03 or GA-98.
2. To perform excavation work, Contractor must have and provide a copy of a State License GF-09, GF-98, MM-98, EL-01 or EE-98.
3. Must post and provide the original of a \$10,000 **Contractor Excavation Bond** using City's approved form.
4. Must post and provide the original of a \$15,000 **Bond Securing Payment of Permit Fees for the Department of Municipal Development** using City's approved form.
5. If performing concrete work, must post and provide the original of an additional \$5,000 **Contractor's Sidewalk, Drivepad, Curb & Gutter Bond** using City's approved form.
6. If performing a water tap, must post and provide the original of an additional \$10,000 **Water Tapping Bond**.
7. Must present evidence of at least \$2,000,000 in liability insurance coverage by providing the original of a Certificate of Insurance which shows the certificate holder as follows:

City of Albuquerque
Department of Municipal Development
Construction Coordination Section
P. O. Box 1293
Albuquerque, NM 87103

8. Must be approved by personnel of the Construction Coordination Section.